

Minutes of the
Dodge County Highway Committee Meeting
January 7, 2021

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on January 7, 2021 in the Vehicle Storage Building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, David Frohling, Jeff Berres, and Dale Macheel. The following non-Committee County Board Supervisors was in attendance: Jeffrey Schmitt. Commissioner Brian Field and Assistant Commissioner Nathan Kempke were also present. A. J. Schnitzler and Jordan Vande Zande were present for part of the meeting.

PUBLIC COMMENT: A. J. Schnitzler spoke about the benefit of multiple bids for projects and equipment purchases.

APPROVE MINUTES OF THE DECEMBER 14, 2020 MEETING: Motion by Frohling and seconded by Fink to approve the minutes of December 14, 2020. Motion carried.

COMMITTEE REPORTS:

- Highway Condition/Safety Concerns – Fink mentioned resident appreciation of the pavement repairs on STH 49 at CTH YY.

COMMISSIONER'S REPORTS: Field gave an update on snow and ice control events, Truck #084 cab damage, skid steer engine damage, and the parking lot reconstruction project being planned at the Justice Facility.

PROJECT UPDATES: Kempke reported that the CTH M reconstruction project bids will be opened on February 17th at 9:00 a.m. Phase I of the rehabilitation and repaving of county highways will be bid in March.

2020 SNOW AND ICE BUSINESS UNIT UPDATE: Field reported the estimated remaining balance in 2020 Highway Budget Business Unit 3312 Snow and Ice Control is \$431,388. These funds will become fund balance in the 2021 budget.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:

- Developing a Hot Mix Asphalt Paving Policy – The Committee considered asphalt mix design options and paving methods. Motion by Caine and seconded by Frohling to adopt a hot mix paving policy to include the mix design of PG58-28 for the lower layer and PG58-34 for the upper layer. Paving will be done in echelon whenever possible. Motion carried.

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Prequalifying bidders was discussed. Motion by Frohling and seconded by Macheel to require bidders to submit prequalification forms. Department staff is to review these forms. Bidders will be required to have an adequate level of equipment available and sufficient experience paving similar projects; however, experience paving in echelon will not be required. Motion carried.

- Relocation Order for CTH M from CTH JM to Caughlin Road – Motion by Fink and seconded by Frohling to approve the relocation order for CTH M from CTH JM to Caughlin Road as presented and to authorize the Commissioner to sign the document. Motion carried.

DETERMINE NEXT MEETING DATE AND TIME: The next meeting date is to be determined.

FUTURE AGENDA ITEMS: Snow and ice control updates and 2021 project bid awards.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 10:40 a.m.

Jeffrey Caine – Chairman

Dale Macheel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.